



"The City With a Heart"

Jim Ruane, Mayor
Rico E. Medina, Vice Mayor
Ken Ibarra, Councilmember
Irene O'Connell, Councilmember

MINUTES

CITY COUNCIL MEETING

December 8, 2009

7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met in regular session on December 8, 2009 at San Bruno's City Hall, 567 El Camino Real, San Bruno, CA. The meeting was called to order at 7:00 p.m.

Mayor Ruane thanked the **San Bruno Garden Club** for providing the beautiful floral arrangement.

2. ROLL CALL/PLEDGE OF ALLEGIANCE: Presiding was Mayor Ruane, Vice Mayor Medina and Councilmembers O'Connell and Ibarra in attendance. Recording by Clerk Bonner. **Clerk Bonner** led the Pledge of Allegiance.

3. ANNOUNCEMENTS:

a. **Mayor Ruane** announced there would not be a City Council Meeting on the Fourth Tuesday in December. He noted there would be a special Council meeting next week when appointments of a new Councilmember will be discussed.

b. **Mayor Ruane** announced the San Bruno's Redevelopment Agency will meet following this evening's Meeting.

4. PRESENTATIONS: None.

5. REVIEW OF AGENDA:

Mayor Ruane moved Item 11. to follow Item 8.

6. APPROVAL OF MINUTES: Regular Council Meeting of November 24, 2009 and Special Council Meeting of December 1, 2009. Clerk Bonner noted an addition to Page 2 of the December 1, 2009 minutes to reflect Vice Mayor Medina asked for notices of the Council vacancy be forwarded to all Board and Commission members. Clerk Bonner said this is a duty of the Clerk's office to notify all members. The balance of minutes approved as submitted. **M/S Medina/O'Connell** to approve and passed with all ayes.

7. CONSENT CALENDAR:

- a. **Approve:** Payroll of November 22, 2009
- b. **Approve:** Accounts Payable of November 23, 2009.
- c. **Adopt:** Resolution Amending the City's Records Retention Schedule.

M/S O/Connell/Medina to approve the Consent Calendar and passed with all ayes.

8. PUBLIC HEARINGS: None.

Chair David Thomas, Personnel Board introduced the members of the Personnel Board and gave a power point presentation, which included the year's accomplishments as well as future goals and plans for the upcoming year.

Councilmember Ibarra said, previously it took a long time before a decision was made and asked if the Board was getting the best candidates and getting them through interview processes? **Thomas** said in each active recruitment they look at the areas targeted and try to determine where the applications come from and then it goes to Human Resources for interviews and follow-up. That first application, when they come back, is when the Board, by looking at the pool can tell how successful the advertising has been and how successful they have been in reaching out to different markets.

Vice Mayor Medina said he believed it is extremely important to have it reviewed once the process is complete to ensure accuracy and it is getting out to the right folks. He felt it was important the Board continue in that endeavor and try to come up with an area of satisfaction that helps the City as well as meeting the Board's expectations of what their function is in this role.

Councilmember O'Connell said she felt the Board was on a smooth path and she appreciated their efforts.

Mayor Ruane said the Board showed a lot of dedication and thanked them for their work.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None.

10. CONDUCT OF BUSINESS:

a. Adopt Resolution Approving New Time Limited Parking Restriction in 400 Block of 3rd Avenue Limiting Parking Duration to 15-Minutes Weekdays From 7:30AM to 8:30AM and 2:00PM to 3:30PM.

Engineer Davis gave an overview of the staff report and asked for questions.

Councilmember O'Connell asked if this only applied during school hours or would it be year-round? **Davis** said this would be year-round during the morning and afternoon.

Councilmember Ibarra asked who were the long-term parkers? **Davis** said there was spillover parking from the neighborhood. **Councilmember Ibarra** asked if the school was monitoring the traffic. **Davis** concurred they are actively managing.

Vice Mayor Medina asked if the principal and staff were in favor of this proposal and if they will be educating their parents and staff? **Davis** said notices have been sent home to gain everyone's understanding. **Vice Mayor Medina** asked if patrols would be reasonable getting everyone knowledgeable of the time frame?

Vice Mayor Medina introduced the resolution for adoption and passed with a unanimous vote.

b. Adopt Resolution Approving Increase in Construction Budget and Appropriating \$50,000 from the Redevelopment Fund to the El Camino Real Phase I Medians and Pedestrian Improvement Project.

Public Services Director Fabry in a powerpoint presentation gave an overview of the staff report and asked for questions.

Councilmember Ibarra said it is really looking good and they anticipated unknowns. He asked if everything was fully documented? **Fabry** concurred.

Councilmember Ibarra introduced the resolution for adoption and passed with a unanimous vote.

c. Receive Report and Update Regarding the California Department of Housing and Community Development's Review of the Draft Housing Element.

Housing and Redevelopment Manager Sullivan gave an overview of the housing element and asked for questions.

Vice Mayor Medina said the State says ten is not feasible even though there is one ten-bed facility in our City now. He asked if the ten we have now help with the 32 required? Sullivan said no it does not.

Councilmember O'Connell said do we have to use the verbiage emergency shelters? **Sullivan** said no he believed it would be more consistent to use homeless.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

Receive Annual Report from Personnel Board, moved to follow Item 8.

12. COMMENTS FROM COUNCIL MEMBERS:

Councilmember O'Connell said the Beautification Task Force will be doing holiday pictures again this year and they have asked that citizens take pictures of anything they would like to do with the holidays and submit them to the City Clerk.

Councilmember Ibarra asked the meeting be closed in memory of Lewis Grissell who passed away during the last two weeks.

Mayor Ruane recessed the City Council meeting to the Redevelopment Agency meeting at 7:25 p.m.

13. CLOSED SESSION:

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 8:01 p.m. and asked everyone to join him in a moment of silence for the tragedy in Washington State where four officers were shot and killed. He wished everyone in San Bruno a Merry Christmas and a safe holiday. The next regular City Council Meeting will be held on January 12, 2010 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the regular City Council Meeting of
January 12, 2010

Carol Bonner, City Clerk

Jim Ruane, Mayor